



Reitz Memorial High School

Tuition Assistance Application

Deadline for Submission: MARCH 1, 2019

Completed tuition assistance applications may be mailed to Reitz Memorial High School, Attn: Monica Hammett, 1500 Lincoln Ave., Evansville, IN 47714 or dropped off at the Business Office located in Holy Cross Hall.

PLEASE PRINT PLAINLY OR YOU MAY DOWNLOAD AND TYPE THIS APPLICATION ONLINE:
www.reitzmemorial.org: select "Admission", "Tuition Assistance", then "Application"

Student's Name: _____ (Please submit a separate application for each student.)

Registered Parish: _____ School **currently** attending: _____

Student's next grade (Please indicate 9, 10, 11, or 12) _____ Birthdate: _____

Father's Name: _____

Mother's Name: _____

Street Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Home/Cell Phone: _____

Home/Cell Phone: _____

Work Phone: _____

Work Phone: _____

Email: _____

Email: _____

Number of people living in the household: _____

Number of dependents claimed on tax return: _____

Parents are: Married Divorced Other

- If divorced, specify legal custody arrangements: Mother Father Joint Custody
- If joint custody, specify which parent the student lived with the majority of 2018: _____

Note: If you are receiving child support, documentation is required. Payments received in 2018 must be included in total household income.

If the 2018 tax return does not provide an accurate description of your household financial situation, please explain.

Please list out of pocket costs (if applicable) for the following:

Elementary school tuition _____

College tuition _____

Out of the ordinary medical expenses _____

Additional extraordinary expenses (list details) _____

1. Has the student you are applying for received a *School Choice Voucher* in a previous school year? Yes No
 School attended at time the voucher was received: _____ School year received: _____

2. Has the student you are applying for received a *Tax Credit Scholarship (SGO)* in a previous school year? Yes No
 School attended at time the SGO was received: _____ School year received: _____

3. Has a *sibling (or step-sibling)* of the student you are applying for received a *School Choice Voucher* in a previous school year? Yes No Name of the sibling (step-sibling): _____
 School attended at time the voucher was received: _____ School year received: _____

4. Has a *sibling (step-sibling)* of the student you are applying for received a *Tax Credit Scholarship (SGO)* in a previous school year? Yes No Name of the sibling (step-sibling): _____
 Please provide the name of the school she/he attended at the time the SGO was received.
 School attended at time the SGO was received: _____ School year received: _____

5. Does the student you are applying for have an IEP (Individualized Education Plan) or an ISP (Individualized Service Plan)? A 504 is not applicable. Yes No

6. Has the student ever attended a public school? Yes No

Signature of parent(s) applying for assistance:

I/We certify that all submitted information is true, correct, and complete to the best of my/our knowledge. I/We understand that we are applying for all forms of tuition assistance, including School Choice Voucher, Tax Credit Scholarship (SGO), and/or Reitz Memorial Tuition Assistance. I/We will provide a copy of documents to verify household income as outlined in the Tuition Assistance FAQs. This application may be used to substantiate eligibility for any of the forms of tuition assistance. I/We understand that in the case of a divorce, both parents may apply for Reitz Memorial Tuition Assistance, and therefore, must each submit income verification documents. I/We understand that any falsification of income verification could result in termination of tuition assistance.

 Parent/Guardian

 Parent/Guardian

 Date

 Date



Reitz Memorial High School

Tuition Assistance FAQs

What am I applying for?

This information will be used to determine eligibility for all forms of tuition assistance, including: the Indiana School Choice Voucher, tax credit scholarships (SGOs), and/or Reitz Memorial Tuition Assistance.

Whose income must be included?

Proof of income must be accurate and submitted for each household member (a household member is anyone living in the house over 18 years of age). Household income will be based on the adjusted gross income.

What do I need to provide for income verification?

You must provide a 2018 Federal or State Income Tax Return. Please send only the page showing the dependents and adjusted gross income.

If your 2018 tax return is not available by March 1, 2019, you may submit W-2s or other documents (examples found below) to verify income. However, your 2018 tax return must be provided by April 15, 2019 to finalize the tuition assistance.

What if I am not required to file an income tax return?

The following documents may be used to verify household income if you are not required to file income tax returns:

- Unemployment compensation statement
- 1099s and/or statements from banks or other financial institutions showing interest earnings
- Earnings from investments, bonds, estates, or trust accounts
- Social Security benefits Statement Pension or annuity statements Military retirement benefits
- Employer statement on company letterhead

What household members must be included in the household size?

To determine household size and respective income limits, you need to include the following: parents, children, grandparents, and all other relatives or unrelated people who live in the household.

Should foster children be considered part of the household?

Foster children are considered part of the household. Written documentation of foster-care status is required.

Whose household is a child considered to be a part of, if child is living with one parent, relative, or friend?

In cases where no specific welfare agency or court is responsible for the child, or where the child is living with one parent, other relatives, or friends of the family, the child is considered to be a member of the household with whom he/she resides.

Whose household is a child of divorced or separated parents considered to be a part of?

Children of divorced or separated parents are generally part of the household that has custody. When joint custody has been awarded and the child physically changes residence, the child is considered part of the household where he/she resides for the majority of the year.

Who is responsible for the remaining tuition balance after tuition assistance in the case of a divorce or separation?

Tuition assistance is awarded on behalf of the student. Coordinating payment of the remaining tuition balance is the responsibility of the parents. The school can provide tuition statements to both parents in cases of divorce or separation.

What if I have further questions not answered on this sheet?

Please contact Monica Hammett at 812-303-0008 or monicahammett@evdio.org. Information on this form about the School Choice Voucher was current at the time of publication. For more specific information, refer to the Indiana Department of Education website: www.doe.in.gov/choice.

Reitz Memorial High School
Tuition Assistance Income Guidelines
2019-2020 School Year

Reitz Memorial High School is an approved Indiana School Choice Scholarship (voucher) school. The voucher is an award from the state to the student to cover tuition and some fees at an approved private or parochial school of their choice. Memorial can also award tax credit scholarships (SGO's) and has other tuition assistance available for our students from the Catholic Education Foundation and other generous donors who support Catholic education. Call us at 812-303-0008 to discuss how we can assist your family.

	Indiana School Choice Scholarship and SGO Programs			Memorial Financial Assistance
	100% of Reduced Lunch Eligibility Limit	150% of Reduced Lunch Eligibility Limit	200% of Reduced Lunch Eligibility Limit	300% of Reduced Lunch Eligibility Limit*
Persons in Household	Annual Household Income Limit for a Full Choice Scholarship	Annual Household Income Limit for a half Choice Scholarship	Annual Household Income Limit for a Special Needs Voucher, a Renewal Voucher, or a SGO Scholarship	
1	\$23,107	\$34,660	\$46,213	\$69,321
2	\$31,284	\$46,925	\$62,567	\$93,852
3	\$39,461	\$59,191	\$78,921	\$118,383
4	\$47,638	\$71,456	\$95,275	\$142,914
5	\$55,815	\$83,722	\$111,629	\$167,445
6	\$63,992	\$95,987	\$127,983	\$191,976
7	\$72,169	\$108,253	\$144,337	\$216,507
8	\$80,346	\$120,518	\$160,691	\$241,038
9	\$88,523	\$132,784	\$177,045	\$265,569
10	\$96,700	\$145,049	\$193,399	\$290,100

*** Reitz Memorial uses 300% of the Federal reduced lunch eligibility limit as a guide for awarding financial aid. Special circumstances such as ongoing medical expenses, tuition at our partner schools or other unique situations are considered when reviewing financial aid requests for families over this limit.**